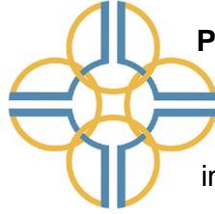


PARKHALL INTEGRATED COLLEGE

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Principal: Mr N D Owen BA (Hons) PGCE MA

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Ref: Attendance and Lateness – HERO - Here, Every day, Ready and On time.

Dear Parent/Guardian,

As a Head of Key Stage, one of our roles is to help your child/children to achieve their full potential in school. As we all commence term 1 of the new academic year we wanted to take this opportunity to remind you about the importance of attendance. It is vital your child/children come to school every day prepared with all the different pieces of equipment, come with a good attitude with regards to their learning and also a good attitude towards how they interact with all staff and their peers.

In Parkhall Integrated College we view every pupil as having lots of potential and we want each individual including your child/children to do as well as they can, it is therefore very important their attendance is as close to 100% as possible and it is also vital that they are punctual to school every day. When pupils arrive to school late or unprepared it can have a knock-on effect on their overall attendance percentage as well as creating a disruption when they enter the classroom, effecting both their own learning and that of the other pupils in the lesson.

When a pupil's attendance at school falls below 85% and where there is a concern, it is our legal responsibility to make a referral to the Education Welfare Service (EWS).

Attendance at school is very important and pupils can gain many advantages from being in school on a regular basis. Pupils with good attendance will generally:

- Be less anxious about going to school.
- Achieve more in school.
- Feel happier in school.
- Find it easier to make and keep friends at school.
- Have access to school clubs, activities and sports which will have added long term physical, social and emotional benefits.
- Do better in tests and exams.
- Have better prospects of employment and training when leaving school.

In the meantime, should you have any questions or queries feel free to contact the school.

Yours sincerely,

Mr C Roberts
Head of Key Stage 3

Miss A Huey
Head of Key Stage 4

Our Vision: To provide a caring learning environment where we all feel valued and respected and are empowered to reach our full potential