

# PARKHALL INTEGRATED COLLEGE

Steeple Road  
Antrim  
BT41 1AF  
Tel: **02894 468556**



Principal: Mr N. Owen BA (Hons) PGCE MA

[www.parkhallintegratedcollege.org](http://www.parkhallintegratedcollege.org)

[info@parkhallintegratedcollege.antrim.ni.sch.uk](mailto:info@parkhallintegratedcollege.antrim.ni.sch.uk)

1<sup>st</sup> May 2025

Dear Parents and Guardians,

## **Re: Importance of Punctuality and Attendance**

As we embark on the new summer term, I would like to take this opportunity to emphasise the importance of punctuality for our students at Parkhall Integrated College. Arriving on time is crucial not only for the smooth operation of our school day but also for the academic and social development of our students.

Punctuality fosters a sense of responsibility and discipline, which are essential skills for success in both school and future endeavours. When students arrive late, they miss valuable instruction time and disrupt the learning environment for their peers. We believe that every minute counts, and we are committed to ensuring that all our students make the most of their educational experience.

To support our commitment to high standards of attendance and punctuality, we would like to remind parents and guardians of our procedures for continued lateness. If a student is late to school two or more times in a week, they will be placed in an after-school detention. This measure is intended to encourage punctuality and help our students develop better habits.

We kindly ask for your support in reinforcing the importance of arriving on time. Please ensure that your child leaves home with sufficient time to arrive at school before the start of the day. If there are any circumstances affecting your child's punctuality, please do not hesitate to contact us so we can provide the necessary support.

Thank you for your cooperation and understanding. Together, we can help our students reach their full potential.

Yours sincerely,

A Huey

**Miss A Huey | Head of Key Stage 4 | Attendance Co-ordinator**

Email: [ahuey525@c2kni.net](mailto:ahuey525@c2kni.net)

### ***Our Vision Statement:***

*To provide an inclusive, caring learning environment where we all feel valued and respected and are empowered to reach our full potential*